



# ALEXANDRA PARK AND PALACE CHARITABLE TRUST BOARD MEETING

26 FEBRUARY 2024

**Report Title:** Review of FRRAC Terms of Reference

**Report of:** Richard Paterson, Director of Finance & Resources

**Purpose:** To review and approve the amended Terms of Reference for the Finance, Resource, Risk and Audit Committee (FRRAC).

## Local Government (Access to Information) Act 1985

N/A

### 1. Recommendation

To approve the amended Terms of Reference for the Finance, Resource, Risk and Audit Committee (FRRAC) for adoption with immediate effect.

### 2. Executive Summary

- 2.1 Although an advisory committee with no decision making powers, it is still good governance practice to review the Terms of Reference for FRRAC, which were last reviewed in November 2018.
- 2.2 The 'Finance and Audit Committee' was originally established by the APTL Board in 2010 following a suggestion by a non-executive director 'to deal with financial and audit matters in more detail.' Over the years, the committee evolved into 'FRRAC' and any functions relating to APTL have disappeared from the Terms of Reference, although both Trust and Trading matters continue to be reported to and considered by FRRAC. Specific reference to the Group has been suggested in the amendments included at Appendix 1.
- 2.3 Other changes have been made to the Terms of Reference including specific reference to the recruitment of an independent member, improved formatting and clarified wording, as shown in tracked changes.

2.4 The FRRAC and APTL Boards will be considering the amended terms of reference at their respective meetings on 19<sup>th</sup> and 22<sup>nd</sup> February and will report back to the trustee board in the respective chair's reports.

### **3. Legal Implications**

3.1 The Council's Head of Legal & Governance has consulted the Head of Audit and Risk Management whose comments have been incorporated in the document [highlighted yellow]. He advises that the FRRAC should not have HR responsibilities as these are bordering on executive functions and should be removed so that FRRAC concentrates on Audit Functions. The Council is conducting a governance review and the FRRAC's HR remit will be considered as part of this review and advice given.

### **4. Financial Implications**

4.1 The Council's Chief Financial Officer has been consulted in the preparation of this report and has no comments.

### **5. Use of Appendices**

Appendix 1 – Revised Terms of Reference for the Finance, Resource, Risk and Audit Committee (FRRAC)

### **6. Background Papers**

*None*